



# Authorized Escorts List Form

The New York City Health Code requires child care centers to obtain and maintain, for every child, a list of all persons authorized by the parent/ guardian to escort the child from child care. The child care center shall not release any child to any individual who has not been identified by the parent/ guardian as a person who is authorized to escort a child out of the center.

**Instructions:** The parent/ guardian must complete, sign, and return this form to the child care center upon enrollment and update this form immediately when there is any change in authorized escort information.

I, \_\_\_\_\_, authorize this child care center to release my child,  
(parent/ guardian name)  
\_\_\_\_\_, to the individuals I have identified below.  
(child name)

Name:			
Relationship to child:			
Home address:			
Preferred contact:	<input type="checkbox"/> Mobile/Cell Telephone	<input type="checkbox"/> Home Telephone	<input type="checkbox"/> Work Telephone
	<input type="checkbox"/> Text (Mobile)	<input type="checkbox"/> E-mail	
Telephone:	Mobile/Cell:		
	Home:	Work:	
E-mail:			

Name:			
Relationship to child:			
Home address:			
Preferred contact:	<input type="checkbox"/> Mobile/Cell Telephone	<input type="checkbox"/> Home Telephone	<input type="checkbox"/> Work Telephone
	<input type="checkbox"/> Text (Mobile)	<input type="checkbox"/> E-mail	
Telephone:	Mobile/Cell:		
	Home:	Work:	
E-mail:			

**Parent/ Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

In accordance with the requirements of the New York City Health Code, Article 47, Section 47.57(h)(1) child care centers must obtain and maintain for every child a list of the name, relationship to child, address and contact information of every person the parent has authorized to escort a child from the child care service. The permittee shall not release any child to any individual who has not been identified by the parent(s)/guardian(s) as a person who is authorized to escort a child out of the service.